

# APPLICATION FOR OS-HELP ASSISTANCE



University of the  
Sunshine Coast  
Australia

The OS-HELP application assists eligible Commonwealth supported students obtain an OS-HELP loan to cover expenses associated with overseas study undertaken through USC's Study Overseas Program.

**PLEASE NOTE:** Applications for OS-HELP assistance will not be actioned until your overseas study has been approved by the Global Mobility Team

## LODGEMENT AND ENQUIRIES

<b>Tel:</b> +61 7 5430 2890	<b>NOTE:</b> Student Finance <b>DO NOT</b> accept paper copies of OS HELP Applications. All requests for OS HELP assistance <b>must be submitted online</b> via your student email.
<b>Email:</b> <a href="mailto:Fees@usc.edu.au">Fees@usc.edu.au</a>	

## IMPORTANT INFORMATION

Before submitting your application please read the following information:

- Eligibility: [usc.edu.au/oshelp](http://usc.edu.au/oshelp)
- Guidelines: [usc.edu.au/oshelpguidelines](http://usc.edu.au/oshelpguidelines)
- Governments advice on [OS-HELP: studyassist.gov.au](http://OS-HELP:studyassist.gov.au)

USC is allocated a specific number of OS-HELP loans each year and approval will be subject to availability

## 1.0 PERSONAL DETAILS

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Family name:	Given name:
USC student ID number								
USC email address:							@student.usc.edu.au	
Tel:				Mob:				
<b>Note:</b> The contact details provided above must be the same as you have recorded in USC Central.								
Name of your USC program this application for assistance relates to*								
(Please be aware if you are studying overseas as part of a <b>Diploma program</b> you will not be eligible for OS-HELP):								

## 2.0 OS-HELP ELIGIBILITY CHECKLIST

You must meet the following requirements to be eligible for OS-HELP Assistance. Tick applicable boxes:

- I confirm I have read the USC guidelines for OS-HELP assistance before submitting this form
- I am  an Australian Citizen **OR**  holder of a Permanent Humanitarian Visa **OR**  eligible New Zealand citizen SCV holder
- I have not received OS-HELP on more than one other occasion either from USC or another university.
- I am enrolled in a USC undergraduate or postgraduate program as a Commonwealth supported student.
- I have completed at least one (1) EFTSL (1 EFTSL is equivalent to 8 x 12 unit courses) towards my USC degree program
- I will be enrolled full-time overseas for the duration of the overseas study period and will be outside Australia while undertaking the study.
- I will have at least 0.125 EFTSL (1 x 12 unit course) to complete my USC degree program upon my return from overseas study
- I have submitted the required USC Study Overseas Expression of Interest /Application seeking approval for my overseas study to count towards my USC degree program – for any questions related to short term study overseas, contact your respective school or the Global Mobility Team via [Global@usc.edu.au](mailto:Global@usc.edu.au)

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## 3.0 LOAN DETAILS

You may apply for an OS-HELP loan for up to two study periods. Separate loans apply for each study period. The minimum loan amount is \$500, increasing by \$500 increments up to the maximum loan amount for the year you will receive your OS-HELP loan payment.

The maximum loan amounts increase yearly. Visit [usc.edu.au/oshelp](http://usc.edu.au/oshelp) or [studyassist.gov.au](http://studyassist.gov.au) for further information on the amounts you can apply for. Provide the following details:

	Commencement date for your overseas study	Loan Amount Non-Asian country	Loan Amount Asian country** (List of eligible countries below)	Destination Country
Study Period 1		\$	\$	
Study Period 2 (If applicable)		\$	\$	

Have you previously been granted an OS-HELP loan with USC or any other University?  Yes  No

If yes, provide year and university name: \_\_\_\_\_

**\*\*NOTE\*\*** You can only receive 2 OS-HELP loans in your lifetime

## 4.0 SUPPLEMENTARY ASIAN LANGUAGE STUDY LOAN

A supplementary loan is available for students to study a language in preparation for their study abroad in an Asian country\*\*.

**NOTE:** You **CANNOT** apply if you are undertaking an Asian Language as part of your study overseas. (Eg: Japanese in Japan)

To apply you must meet the following eligibility requirements and provide supporting evidence:

1. The Asian language study must not be counting towards your Commonwealth supported program at USC.
2. USC must be satisfied that the language study is appropriate preparation for your overseas study in Asia.
3. If the language study is not undertaken at USC, you will be required to provide evidence that you are undertaking the Asian language study.

Do you wish to apply for the supplementary Asian Language study loan and have you provided supporting evidence?  Yes  No

**\*\*For the purpose of OS-HELP, Asian countries include:** Bangladesh, Bhutan, Brunei, Cambodia, China, Democratic People's Republic of Korea (North Korea), Timor-Leste, Hong Kong, India, Indonesia, Japan, Laos, Macau, Malaysia, Maldives, Mongolia, Myanmar, Nepal, Pakistan, Philippines, Republic of Korea (South Korea), Singapore, Sri Lanka, Taiwan, Thailand and Vietnam.

## 5.0 STUDENT DECLARATION

- I declare that I have read the University of the Sunshine Coast's [Guidelines for OS-HELP Assistance](#) and make this application for assistance under the OS-HELP scheme believing that I am eligible for consideration.
- I declare that the information supplied on this form and in any accompanying documents and statements is complete and correct to the best of my knowledge. If any of the information is found to be false or misleading or a change in my circumstances means that I do not continue to meet the eligibility criteria I accept that the university will withdraw any offer of OS-HELP assistance.
- I understand that information held in the university's student system may be used to verify or supplement information provided with this OS-HELP assistance application.
- I understand that if all required supporting documentation is not provided, application my application will be returned unprocessed.
- I understand that my OS-HELP approval may lapse if I **do not complete the OS-HELP CAF and advise Student Finance within 14 days of approval being provided.**

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 6.0 PRIVACY STATEMENT

The University of the Sunshine Coast collects, stores and uses personal information only for the purposes of administering student and prospective student admissions, enrolment and education. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements. For further information consult the University's [Information Management Framework - Governing Policy](#) at [usc.edu.au/privacy](http://usc.edu.au/privacy)